The National Conference Grant was created to support advisors, career services, and/or learning support staff interested in attending a national conference for the **first time**.

Conferences should be related to higher education, career services, academic affairs, or other issues that impact undergraduate students.

1–3 grants are available per year.
Grant funding up to $2,500.

Questions? Contact info.oacs@wisc.edu.

YOUR CONTACT INFORMATION

First Name

Last Name

Job Title

Department

Email

SUPERVISOR CONTACT INFORMATION

Supervisor Name

Supervisor Email

Please upload a signed Supervisor Support Form.

If you have not already done so, please download the **Supervisor Support Form**, fill out the PDF, and submit to your supervisor for approval and sign-off.

Please save the form as "YourLastName_SupervisorSupportForm" and upload below.

FINANCIAL INFORMATION

In this section, please provide the contact information for a financial point of contact in your department or unit, plus a funding string for award money to be transferred to, which your financial contact can provide.

Only 101 or 136 funding strings are able to be used. A full funding string is required with application: XXX(FUND) – XXXXXX (UDDS/Dept Id) – X (program). Project codes can be added to the string after the program.

Full funding string example: 101-101010-6.

Questions? Please contact info.oacs@wisc.edu.

Financial Contact Name	
Financial Contact Email	
Funding String	

How many years have you worked on campus?

0	5	10	15	20	25	30	35	40

Click to write Choice 1

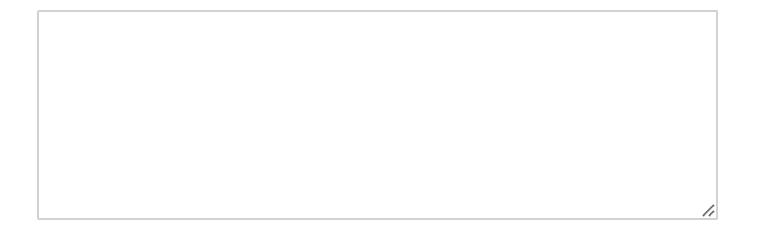Have you ever attended a higher education national conference?

○ Yes

○ No

Which higher education national conference are you interested in attending?

[ ]

Please provide the date or date range of the conference you wish to attend. If the dates are not yet available, please enter "dates not available".

[ ]

What do you hope to gain from attending this conference? How does the conference you want to attend specifically fit into your professional development goals?

[ ]

Applicants who are selected to receive this grant should be prepared to work with the Office of Academic & Career Success to share their experience and knowledge gained from the conference with the advising, career services, and learning support communities.

Please tell us how you will plan to share your experience.

[   ]

Please complete the budget estimate below. This grant may cover all expenses – however, expenses must meet the requirements of the [UW policies & procedures](#) for reimbursement.

Grant funding will be awarded up to $2,500 and expenses above that may need to be covered by your unit or department.

Registration Fee/Cost	[ ]
Air Transportation	[ ]
Ground Transportation	[ ]
Lodging	[ ]
Meals	[ ]
Other	[ ]
Other	[ ]
GRAND TOTAL	[ ]

By selecting "Continue" you will be submitting the application form and will no longer be able to edit your application.

If you wish to continue editing, simply exit this page and your application will be auto-saved. You can access your application again through the link on the [National Conference Grant for First-Time Attendees webpage.](#)